

## **Chevron Lubricants Lanka PLC**

### **30<sup>th</sup> Annual General Meeting**

#### **Instructions to Shareholders**

**Dear Shareholder/s,**

The Board of Directors of the Company have decided, the Company's 30<sup>th</sup> Annual General Meeting ("AGM") be convened as a virtual meeting using a digital platform. This is in line with the previous guidelines provided by the Colombo Stock Exchange and the legal advice obtained by the Company thereon.

Shareholders are encouraged to attend the meeting virtually and if they are unable to so attend, they may exercise their vote by appointing a proxy in the form of the template provided. In order to ensure the smooth functioning of the AGM via a digital platform, shareholders are encouraged to authorize a Director as proxy to attend and vote at the AGM on their behalf.

#### **Prior Registration and Verification**

In order for a shareholder or proxy holder to attend the AGM virtually, you will need to access website <https://chevron.lk/reports/> in order to obtain instructions on registering for the virtual meeting and for the submission of questions ahead of the meeting. Please note that unless you register and submit your questions in accordance with the manner indicated in the website, we will not be in a position to accept same.

Shareholders are advised that there will be an audio and video recording of the meeting.

Please note that this is not a public event and therefore recording or publishing this event in full or in part without the prior written consent of the Company is strictly prohibited and those who violate these instructions will be reported to Law enforcement authorities.