

CIRCULAR TO SHAREHOLDERS

CHEVRON LUBRICANTS LANKA PLC

27TH ANNUAL GENERAL MEETING

Dear Shareholder/s,

In order to comply with the measures imposed by the Sri Lankan Government on account of the Covid-19 pandemic and to ensure the health and safety of our shareholders, auditors, business service providers and employees, the Board of Directors of the Company have decided that the Company's 27th Annual General Meeting ("AGM") be convened as a virtual meeting using a digital platform. This is in line with the guidelines provided by the Colombo Stock Exchange and the legal advice obtained by the Company thereon.

Shareholders are encouraged to attend the meeting virtually and if they are unable to so attend, they may exercise their vote by appointing a proxy in the form of the template provided. In order to ensure the smooth functioning of the AGM via a digital platform, shareholders are encouraged to authorize a Director as proxy to attend and vote at the AGM on their behalf.

PRIOR REGISTRATION AND VERIFICATION

In order for a shareholder or proxy holder to attend the AGM virtually, you will need to access website <https://chevron.lk/reports/> in order to obtain instructions on registering for the virtual meeting and for the submission of questions ahead of the meeting. Please note that unless you register and submit your questions in accordance with the manner indicated in the website, we will not be in a position to accept same.

Shareholders are advised that there will be an audio and video recording of the meeting.

Please note that this is not a public event and therefore recording or publishing this event in full or in part without the prior written consent of the Company is strictly prohibited and those who violate these instructions will be reported to Law enforcement authorities.

By Order of the Board



Erande De Silva
Secretary

Colombo
06 June 2020

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Twenty Seventh Annual General Meeting of Chevron Lubricants Lanka PLC will be held on 30th June 2020 at 3.30 p.m. as a virtual meeting using a digital platform from Chevron Lubricants Lanka PLC, Level 16, 200 MAGA ONE, Nawala Road, Narahenpita, Colombo 5 for the following purposes.

- » To receive and consider the Report of the Directors with the statement of accounts for the year ended 31.12.2019 and the Report of the Auditors thereon.
- » To re- elect as Director, Mr. Erande De Silva who retires in terms of Article 91 of the Articles of Association of the Company.
- » To re-elect as Director, Mr. Asite Talwatte who retires by rotation in terms of Clause 84 of the Articles of Association of the Company.
- » To reappoint Messrs. PricewaterhouseCoopers as Auditors and to authorise the Directors to determine their remuneration.
- » To authorize the Directors to determine & make donations.
- » To consider any other business of which due notice has been given.

By Order of the Board



Erande De Silva
Secretary

Colombo
06 June 2020

Note:

1. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to participate and vote instead of him.
2. A proxy holder need not be a member of the Company. The form of proxy is attached herewith for your completion.
3. The completed form of proxy should be returned not later than 3.30pm on Sunday, 28th June 2020. Please refer to <https://chevron.lk/reports/> for more details on the manner in which the said form should be submitted.

FORM OF PROXY

I/We the undersigned (please print)
of
 being member/s of
 Chevron Lubricants Lanka PLC do hereby appoint

Rochna Misra Kaul	whom failing
Patrick Aaron McCloud	whom failing
Nicolas Michel Bossut	whom failing
Asite Drupath Bandara Talwatte	whom failing
Shiran Harsha Amarasekera	whom failing
Happavana Vithanage Erande Lasith De Silva	whom failing

.....of

as my / our proxy to represent me / us and to vote as indicated hereunder for me / us and on my / our behalf at the Twenty Seventh Annual General Meeting of Chevron Lubricants Lanka PLC which will be held on Tuesday 30th June 2020 at 3.30 p.m. as a virtual meeting using a digital platform from Chevron Lubricants Lanka PLC, Level 16, 200 MAGA ONE, Nawala Road, Narahenpita, Colombo 5 and at any adjournment thereof and at every poll which may be taken in consequence thereof:

	FOR	AGAINST
1. To receive and consider the Report of the Directors with the statement of accounts for the year ended 31.12.2019 and the Report of the Auditors thereon.	<input type="checkbox"/>	<input type="checkbox"/>
2. To re- elect as Director, Mr. Erande De Silva who retires in terms of Article 91 of the Articles of Association of the Company.	<input type="checkbox"/>	<input type="checkbox"/>
3. To re-elect as Director, Mr. Asite Talwatte who retires by rotation in terms of Clause 84 of the Articles of Association of the Company	<input type="checkbox"/>	<input type="checkbox"/>
4. To reappoint Messrs. PricewaterhouseCoopers as Auditors and to authorise the Directors to determine their remuneration.	<input type="checkbox"/>	<input type="checkbox"/>
5. To authorize the Directors to determine & make donations.	<input type="checkbox"/>	<input type="checkbox"/>

Signed thisday of.....2020 Signature

NOTES:

1. Please indicate with an "X" in the space provided how your proxy is to vote on each resolution. If there is in the view of the proxy holder doubt (by reason of the way in which the instructions in the proxy have been completed) as to the way in which the proxy holder should vote, the proxy holder will vote as he thinks fit.
2. A proxy holder need not be a member of the Company.
3. Instructions as to completion are noted on the reverse hereof.

FORM OF PROXY

INSTRUCTIONS AS TO COMPLETION

1. Please perfect the Form of Proxy overleaf, after filling in legibly your full name and address and by signing in the space provided and filling in the date of signature.
2. If the shareholder is a Company or Corporate body, the Form of Proxy should be executed under its Common Seal in accordance with its Articles of Association or Constitution.
3. If the Form of Proxy has been signed by an attorney, the relative Power of Attorney should also accompany the Form of Proxy for registration, if such Power of Attorney has not already been registered with the company.
4. The Completed Form of Proxy should be returned not later than 3.30pm on Sunday, 28th June 2020. Please refer to <https://chevron.lk/reports/> for more details on the manner in which the said form should be submitted. Please note that we will not be accepting submissions if it is in a manner other than what is indicated on <https://chevron.lk/reports/>